



Logistics Support Supervisor/ Freight Specialist (DGSA)

Educational Background (Qualifications):

- GCSE's
- National Cert in Rural Tourism
- NVQ 3 Business Administration
- NVQ 3 & 4 Management
- Dangerous Goods Safety Advisor
- IATA (Hazardous goods by air)
- IMO (Hazardous goods by air)

Brief employment history prior to Sigma-Aldrich:

After finishing college I worked as a Quality Control Assistant for a food manufacturing company. I then worked as a Production Operative for a company producing traditional bacon.

Brief employment history at Sigma-Aldrich:

I joined SA on 11th May 1998 as an Order Entry Clerk. During this time I realised that my interest and skills lay in solving customer service issues and by early 2000 my role was exclusively responding to these enquires. I was then involved in setting up a small team to handle all complex customer service enquiries. In October 2000 I was promoted to Customer Services Team Leader, this role also incorporated responsibility for reception staff.

When SA implemented SAP I became a super-user. This involved testing SAP to ensure it met our requirements and training staff to achieve a smooth UK implementation.

In June 2003 I was promoted to Import/Export Supervisor.

This was an exciting new challenge and gave me scope to further develop my people management skills, as I was solely responsible for the day to day running of the department.

Whilst undertaking this role I found I had a keen interest in both the transport logistics and transport regulations associated with moving hazardous goods.

In June 2005 the company enabled me to become a qualified Dangerous Goods Safety Advisor. I am now the DGSA for the UK.

In September 2006 as I had been able to appoint a team leader to take care of the day to day running of the department, my role was increased to cover responsibility for all transport for the UK and Ireland and I am continuing to develop my knowledge and skills in the more strategic aspects of the transport role.

Key career achievement:

- Team Leader
- Supervisor
- Becoming a Dangerous Goods Safety Advisor
- Obtained NVQ's 3 and 4 in Management (through SA)
- Running my first Freight Tender project

Career Aspirations:

I thoroughly enjoy the transport aspect of my role and I would like to develop this and to achieve as much as I can to provide maximum job satisfaction.